

GOFFSTOWN SCHOOL BOARD

Planning and Communication Committee

**Goffstown High School – Library - 6:15pm
27 Wallace Road, Goffstown, NH 03045**

**Monday, October 16, 2017
Meeting Minutes**

Attending: Reta Chaffee, Brian Balke, Kristie Curtis, Dian McCarthy (arrived 6:27pm)

Reta Chaffee called meeting to order at 6:21 PM.

General Planning: 2017-2018 Calendar and Work Plan Review: upcoming events include awards, deliberative session. Deliberative Session Preparation (next steps, awards): no action at this time

Dream Keeper and Cornerstone Award Discussion: Deadline for submissions, Monday, Nov. 20th; P&C will review applications and bring forward nominations at our Dec 4th School Board meeting. Brian will communicate award nomination process: Send email to all teachers/staff
Post forms on SAU website; Send press release for school newsletters; Press release for Goffstown News?

Communication: Press Releases and Newspaper Articles: Discussion about providing more information to the general public about the status of full-day kindergarten in Goffstown. Brian will look into creating a public announcement via video and/or article for the SAU/Glen Lake websites.

Any Other Business That May Legally Come Before the Meeting: none

Adjournment: *Dian McCarthy motioned to adjourn the meeting at 6:46PM, seconded by Kristie Curtis. Vote: 3-0-0 – All in Favor – Motion Passed*

Submitted by

Reta Chaffee, Chair