

GOFFSTOWN SCHOOL BOARD

Planning and Communication Committee

**Goffstown High School – Library - 6:15pm
27 Wallace Road, Goffstown, NH 03045**

**Monday, October 3, 2016
Meeting Minutes DRAFT**

Attending: Kristie, Reta, Brian

- 1) Reta called meeting to Order: 6:20 PM
- 2) Approval of June 6, 2016 Committee Meeting Minutes**;
Kristie, made motion to approve minutes. Reta seconded. 2-0-0
- 3) General Planning
2016-2017 Calendar and Work Plan Review: Meetings every other month. (Oct, Dec, Feb, April, June) Need to consider 3-months of activity. Major activities include:
 - i) Awards: (Dec.)
 - ii) Volunteer, Faculty & Staff appreciation: (Feb)
 - iii) Retirement bells (April)
 - iv) Retreat (April/June)
 - v) Pictures for Town Annual Report: early December to include student and teacher representatives
- 4) Deliberative Session Preparation (next steps, awards): will discuss at December meeting. Discussed strategies for supporting the schools in the town elections
- 5) Dream Keeper and Cornerstone Award discussion
 - a) Deadline: Nov. 27th. Committee will review and bring forward recommendation at December 5th meeting.
 - b) Promotion of applications: on websites, newsletters and press releases to community
- 6) Communication Press Releases and Newspaper Articles: Schools continue to enjoy positive coverage in newspapers, social media & public access tv
- 7) Any Other business That May Legally Come Before the Meeting: none
- 8) Adjournment: 6:40 pm Kristie motioned to adjourn. Reta seconded (2-0-0)

Submitted by Reta Chaffee, Chair