

**GOFFSTOWN SCHOOL DISTRICT**  
**Policy Review Committee Meeting Minutes**  
**Monday, September 12, 2016 – 6:00pm**  
**SAU#19 Central Office – 11 School Street - Goffstown, NH 03045**

**Board Members Present:** Steven Dutton, Lorry Cloutier, Heather Trzepacz, Fred Hayes (NB rep)  
**Administration Present:** MaryClaire Barry, Assistant Superintendent

Steven Dutton called the meeting to order at 6:04pm

*Heather Trzepacz motioned the approval of the May 9, 2016 meeting minutes, seconded by Lorry Cloutier. Vote: 4-0-0 – All in Favor – Motion Passed.*

**1<sup>st</sup> read Policy Discussion:** Consideration to bringing amendments/directives at the board meeting following the 1<sup>st</sup> read is requested. This change in practice will facilitate adoption of the draft policies in a timely manner.

**BBA School Board Powers and Duties:** Board member requested a review of the amended language. Committee members requested capitalizing “School Board” throughout the policy and adding Section “L” to the policy. The Policy will be brought forward to the Board for approval.

**BGE – Policy Dissemination:** The current policy language was adopted in 2005 before information was made available on-line. Exeter School District policy language was inserted. All policies are accessible on-line.  
*Lorry Cloutier motioned to move Policy BGE to the Board for first read, Heather Trzepacz seconded. Vote: 4-0-0 – All in Favor – Motion Passed.*

**DGA – Authorized Signatures:** Board member requested a review of amended language. Follow up with Business Administrator to take place.

**JFAB – Admission of Non-Resident Students (and tuition):** The policy will be brought forward for Board discussion at the Monday night Board meeting and will be placed on the October PRC agenda.

**Informational only -**

**EF – EF-R Food Service Management Policy and Regulations (SB 371):** Waiting for Tech Advisory

**JH – JH-R – Student Absences and Excuses:** No Changes

**JICD – JICD-R Student Discipline and Due Process:** MVMS and GHS in alignment

**JICL – JICL-R and GBEF – GBEF-R ((AKA)-IJNDB – IJNDB-R) Goffstown School District Networks & Internet Policy & Regulations:** Tech Director reviewing

**KF – KF-R Facilities Usage Policy and Form:** Facilities Director revising

**October Agenda:**

**BAAA – School Board Policies and Administrative Procedure**

**BGB – Policy Adoption**

**BGC – Policy Review and Evaluation/Manual Accuracy Check**

**BGD – Board Review of Administrative Regulations**

**JFAB – Admission of Non-Resident Students (and tuition)**

**2014 Policy Review Matrix**

*Lorry Cloutier motioned to adjourn the meeting at 7:03pm, seconded by Heather Trzepacz. Vote: 4-0-0 – All in Favor – Motion Passed.*

Respectfully submitted by: MaryClaire Barry