

GOFFSTOWN SCHOOL DISTRICT

Goffstown School Board Policy Review Committee SAU#19 Central Office – 11 School Street - Goffstown, NH 03045

Monday ~ May 8, 2017 Meeting Minutes

Board Members Present: Steven Dutton (arrived 5:50pm), Lorry Cloutier, Fred Hayes NB rep, Heather Trzepacz

Administration Present: MaryClaire Barry, Assistant Superintendent

Lorry Cloutier called the meeting to order at 5:39pm

Heather Trzepacz motioned the approval of the April 10, 2017 meeting minutes as presented, seconded by Fred Hayes. Vote: 3-0-0 - All in Favor - Motion Passed.

Updates:

IKF – High School Graduation: Policy is in the hands of GHS Administrators. We hope to be ready for June possibly August/September.

GCCBC – Family and Medical Leave Act; GCCAD – Staff Military Leave: HR Director is working on these policies.

EEAA – Video and Audio Surveillance on School Property: MC to have policy breakout ready for June.

Special Education Policies: Salina has word templates for revisions.

Informational Only:

SAU Rights and Policies: Reviewed by MC. Salina Millora reviewed as well and made changes to SPED. They will be brought forward to Administrators later this week.

Five Policies/Regulations Moving Forward to Full Board Monday, May 15th with Two as informational only.

EF-R - Student Meal Accounts: *Fred Hayes motioned to move forward to the Board as amended, seconded by Lorry Cloutier. Vote: 4-0-0 – All in Favor – Motion Passed.*

EBBC/JLCE – First Aid and Emergency Medical Care:

- Fix title to match policy
- Add JLCE-R
- Paragraph #1 change child to pupil
- Roman I – Letter D – School accident report forms are to be submitted to the SAU within three business days.
- Roman II Letter G – Same language as for Letter D above.

Lorry Cloutier motioned to move EBBC-R/JLCE-R to the Board as amended, seconded by Heather Trzepacz. Vote: 4-0-0 – All in Favor – Motion Passed.

June agenda: MC and Denise to research current policy base, model policy for staff accidents. MC to work with Ray Labore and HR to confirm current practice to inform policy language.

Informational Only for Board –

KE – Public Complaints – No Changes made - Add PRC Review Date to Policy

KEB – Complaints About School Personnel – No changes made – Add PRC Review Date to Policy

JLCD – Administering Medicines to Students: Remove NHSBA Note at the end of the policy. *Lorry Cloutier motioned to move JLCD to Board as amended, seconded by Fred Hayes. Vote: 4-0-0 – All in Favor – Motion Passed.*

JLCD-R – Administering Medicines to Students Regulations: Last sentence change Chapter 326-B to RSA 326-B. *Heather Trzepacz motioned to move JLCD-R to the Board as amended, seconded by Lorry Cloutier. Vote: 4-0-0 – All in Favor – Motion Passed.*

GBK – Employee Complaints and Grievances: The model policy was reviewed. Steve Dutton will research the Supreme Court Case referenced in the Spring packet to learn the school district(s) involved. MC and Denise will research see if other district(s) have newly revised policies for this Committee’s review.

Adjournment – *Lorry Cloutier motioned to adjourn the meeting at 7:00pm, seconded by Heather Trzepacz. Vote: 4-0-0 – All in Favor – Motion Passed.*

Respectfully submitted by:

MaryClaire Barry

NEXT PRC MEETING: Monday, June 12, 2017 @ 5:30pm @ SAU Central Office