

**GOFFSTOWN SCHOOL DISTRICT**  
**Policy Review Committee Meeting Minutes**

**Thursday, February 23, 2017 – 5:30pm**

**SAU#19 Central Office – 11 School Street - Goffstown, NH 03045**

**Board Members Present:** Steven Dutton, Lorry Cloutier, Fred Hayes NB rep – Arrived @ 6:01pm), Heather Trzepacz

**Administration Present:** MaryClaire Barry, Assistant Superintendent – Salina Millora (arrived 7:10pm and addressed the committee for a short period of time.)

Steven Dutton called the meeting to order at 5:47pm

*Lorry Cloutier motioned the approval of the November 14, 2016 meeting minutes as presented, seconded by Heather Trzepacz. Vote: 2-0-1 (Heather Trzepacz abstained) – Motion Passed.*

**Review Date added –**

**EF – EF-R - Food Service Management Policy and Regulations**

**Following Policies will be removed from future agendas until final reviews are complete**

**EBBC – EBBC-R – Emergency Care and First Aid**

**IHBCA – Pregnant Students**

**JH – JH-R - Student Absences and Excuses**

**JLCE – JLCE-R – Emergency Care and First Aid**

**JLCD – JLCD-R**

**JICL – JICL-R - Acceptable Use**

**GBEF – GBEF-R- Acceptable Use** – possible use of personal devices and Parent Permission Form to be reviewed by Tech Director before the end of the school year.

**KF –KF-R – Facilities Usage Policy and Regulations**

**Fall Packet** – The Committee will continue work beginning with this packet understanding that the health policies and those assigned to SPED Director will be forthcoming.

**Salina Millora Reviewing -**

**ACE** – (district does not have this policy which is required by law) – Salina will review ACE in conjunction with Goffstown School Districts Policy and Regulations AC-AC-R. Salina joined the committee meeting at 7:10pm. Salina confirmed that if it was the committee’s pleasure, she would present the SPED impacted policies together at one of the committee’s meetings. The Committee agreed with that arrangement. Salina believes Policy JFAA - Admission of Resident Student and JFAB - Admission of Non-Resident Student are a priority and will be brought forward first.

**2010 Matrix – Section A**

**Following policies will be brought forward for 1<sup>st</sup> read at the March 6<sup>th</sup> school board meeting**

**AD – Philosophy of the Goffstown School District** – Remove all content except last paragraph – This is addressed through the handbook revisions. *Heather Trzepacz moved Policy AD to Board for 1<sup>st</sup> read as amended, seconded by Fred Hayes. Vote: 3-0-0 – All in Favor – Motion Passed. (Lorry Cloutier had left the meeting room)*

**ADA – School District Goals and Objectives** – Policy will be removed in its entirety

*Heather Trzepacz moved that Policy ADA be removed in its entirety, seconded by Fred Hayes. Vote: 3-0-0- All in Favor – Motion Passed. (Lorry Cloutier had left the meeting room)*

**AEB – Recognition for Accomplishment** – Replace paragraph with the following from the Sanborn Regional School District’s Policy – “It is the intent of the school board to recognize and honor exceptional and distinguished achievements of citizens, students, staff members, or board members within the school district. The means of recognition will be at the discretion of the School Board.”

*Lorry Cloutier moved Policy AEB to the Board for a first read as amended, seconded by Heather Trzepacz.  
Vote: 4-0-0 – All in Favor – Motion Passed.*

**Following Policies will be brought forward to the school board on March 6<sup>th</sup> as “Informational Only” with the February 23, 2017 review date added and no changes made to the policy.**

**AA – School District Legal Status**

**AE – Accountability**

**March Agenda -**

**GBK – Employee Complaints and Grievances - MC will follow-up**

**2010 Matrix –**

**- Health Policies**

**- Fall Update Packet**

**- Section B of the 2010 Matrix**

**Policy JJI – JJI-R Athletic Policy and Regulations –**

Dialogue regarding current policy/regulations developed by former Superintendent and Athletic Director. Packet of research from surrounding districts evidenced a vast difference in content and process. It was determined that a subcommittee which would include the Athletic Director, Superintendent and PRC committee members will meet during the summer to determine what needs to be policy, what is procedural and what information lives where. Steve Dutton will inform the Board at their March 6<sup>th</sup> board meeting.

**Adjournment – Lorry Cloutier motioned to adjourn the meeting at 7:30pm, seconded by Heather Trzepacz.  
Vote: 4-0-0 – All in Favor – Motion Passed.**

Respectfully submitted by:

MaryClaire Barry

**NEXT BOARD MEETING: Monday, March 13, 2017 @ 5:30pm @ SAU Central Office**