

**GOFFSTOWN SCHOOL DISTRICT
GOFFSTOWN SCHOOL BOARD MEETING
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045
Monday, November 21, 2016 – 7:00PM**

School Board Members: Reta Chaffee, Steven Dutton, Dan Cloutier, Ginny McKinnon, Kristie Curtis, Heather Trzepacz, Lorry Cloutier, Dian McCarthy (excused absence), Jenelle O'Brien (excused absence)

Administration: Brian Balke, Superintendent, Ray Labore, Business Administrator, MaryClaire Barry, Assistant Superintendent, Randy Loring, Facilities Director

Call to Order: Steven Dutton called the meeting to order at 7:00pm.

Approval of the November 7, 2016 Non-Public School Board Minutes: *Dan Cloutier motioned the approval of the November 6, 2016 Non-Public School Board Meeting minutes, seconded by Reta Chaffee. Vote: 6-0-1 (Lorry Cloutier abstained) Motion Passed*

Approval of the November 7, 2016 School Board Meeting Minutes: *Heather Trzepacz motioned the approval of the November 7, 2016 meeting minutes as amended, seconded by Reta Chaffee Remove Non-Public minute information. Vote: 6-0-1 (Lorry Cloutier abstained) - Motion Passed*

Correspondence: Cornerstone and Dream Keeper Award Nomination Forms and Media Release; Substitute Reports; NH Schools Substitute Rates; Memo from Gary Girolimon regarding the Website re-building process; JL Public Notices for two RFPs – one for the Goffstown Emergency Generator and one for the Goffstown Emergency Fire Pump Replacement.

Commendations/Good News: Jacob Borges – Student Council Waterville Trip went extremely well. It was a great experience to connect with other school councils and see what they are doing to try and improve ourselves. Our bowling program has grown a lot the past few years to the point where there will unfortunately need to be cuts at tryouts so congratulations to Mr. Martin and the bowling program for being able to build that up. The canned food drive at Goffstown will be coming up soon. The committee was just formed at our meeting last week.

Policy Review Committee Report – Steven Dutton Reporting- Next PRC Meeting is 12/12/16 @ 6:00pm @ SAU Central Office. Steven reported that the committee would be reviewing NH School Boards Association's fall and spring packets at their next meeting. All policies with the 2005 adoption date will be reviewed and if no changes needed, the Policy Review Date will be added to the policy.

Planning and Communications Report – Reta Chaffee Reporting: Next P&C meeting: 12/05/16 @ 6:15pm @ GHS at which time the committee will review the Cornerstone and Dream Keeper Award nominations will bring their recommendations to the full Board.

Curriculum and Education Report – Ginny McKinnon Reporting: The committee did not meet in November. The next C&E Committee meeting is 12/12/16 @ 7:00pm @ SAU Central Office.

Budget Committee Report: Brian Balke Reporting: An overview of the District, Revenue and elementary school proposed budgets were presented on November 15th. GHS, athletics, MVMS and Facilities proposed budgets will be presented on November 29th.

A&F Committee Meeting Report – Dan Cloutier motioned the approval of the November 21, 2016 manifest for \$1,525,105.69, Heather Trzepacz seconded. Vote: 7-0-0 – All in Favor – Motion Passed.

SAU Budget Hearing December 8, 2016 @ 7:00pm @ New Boston Central School

Superintendent Report: Brian Balke Reporting: A meeting was held with Dave Greiner of the Goffstown Food Pantry and Megan Bizzarro to discuss the Bartlett Food Pantry Program. Brian stated that the Goffstown Food Pantry is a great asset to community and thanked all the dedicated people for their great work. Bartlett Elementary

school's designated approval is due for review. The NHDOE will conduct a walkthrough of Bartlett Elementary School on November 29th. Brian assured the Board and school community that the First Student bus driver strike will have no impact on the school district.

NEASC Update Presentation – Kim McCann, Kevin Farley and Lee Mannion Presenting: NEAS&C was founded in 1885 and now has 2,000 public and private schools and universities in all six New England states. The accreditation process is every 10 years. The value of accreditation is that it demonstrates to colleges that the school meets high standards, guarantees our credits, assures continued improvement and provides community awareness of the school's strengths. The process has started and runs through Fall 2017. A NEAS&C Accreditation visit is scheduled for May 6 through May 9, 2018 with a follow-up plan of 2 and 5 year reports (2020 – 2023). The NEAS&C committee review our reports and shadow our students throughout the school day. 18 volunteer parents will be seated on the committee beginning with the first meeting November 30th. Parent, student and faculty surveys will be sent and will become key to our written report. This is GHS' 4th time through the NEAS&C accreditation process. An overview of seven self-study standards was presented: Core Values, Beliefs, Learning Expectations; Curriculum; Instruction; Assessment for and of Student learning; School Resources for Learning; Community Resources for Learning as well as the budget process.

Priorities at GHS: 2008-NH Adopts Competency –Based Credits and school-wide rubrics necessary for common assignments. November 2009 – Annual District LEIP Goals established – SINI Action Plan; LEIP Goals 2009-2010 – Systematically implement a program to gather analyze and use the results of school-wide assessments and systemically provides professional development – assessing reading and writing. School Improvement Action Planning – Collaborative examination of student performance; Collaborative lesson planning; 9th and 10th grade teams; Common Preparation for math; Reduced duty (1 prep). Professional Development – Six Traits Writing; close reading; Keys to literacy. Review – 2009-2010 - January 2010 Lead Teacher Review; 2009-12 District-Wide Collaboration – Professional Development LEIP Goals; Teacher Recertification – competency in literacy, problem solving and research. Commendations on Mission – In 2007 NEAS&C Committee commended GHS for: The use of living mission statement to drive parent decision making at the building level; The exceptional school climate which supports both students and staff in meeting the mission of the school; The position, encouraging and welcoming environment created for all students; The pervasive understanding of the mission in the school and learning community. Approval – Mission Re-Approved 2012 – NEAS&C revision 2011; Formal and informal revision with parents; Mission Commission meeting; New NEAS&C formal reflected in revision; Re-draft by faculty in January 2012; Approved by faculty in march 2012.

Brian added that he would also like the committee to focus on whether we are doing enough for the district's at-risk-students, are we giving those students enough support and services. Kevin Farley shared that that is what is being looked at as LEAP Goals are reviewed. Dan Cloutier asked how Board members can assist GHS during the process. Kim stated that participating on committees and in the surveys, meeting the NEAS&C committee in 2018 during the "meet and greet" reception would be helpful. Kevin Farley stated that updates to the process will be given to faculty and offered to return to the Board with those updates.

Update to the Bartlett and Maple Ave Modular Space Discussion – Suzanne Pyszka, Randy Loring and Gerri St. Gelais Reported – General Discussion – Student enrollment is holding steady and increasing. We continue to explore the most cost effective way to accommodate our students as there is no available Building Aid. Suzanne Pyszka presented Maple Ave modular unit options and pricing. A new 2-unit doublewide (28x68) is \$452,000 with a \$6,400/month 60-month lease option and \$42,000 due at signing. An additional cost of \$110,000 is needed for permits, site work, plumbing and electrical connections, fire alarms and data. The 2-units will be connected by a T-shaped ramp leading into the main building and would house two teachers. A new 4-Classroom Complex (56x68) with restrooms and hallway is \$550,000 with a \$7,200/month 60-month lease option with \$65,000 due at signing. An additional \$80,000 is needed for permits, site work, plumbing and electrical connections, fire alarms and data. The 4 classroom unit will house a 4 teacher team. Dan Cloutier stated that the Board will be looking at logistics of size and design as they look at the numbers and questioned if the hallway will affect instructional space. Randy Loring stated that the hallway would affect only one side of the classroom. The benefits are that the units would house a team of teachers within the same facility, provide safety and security for the students, provide more staff communication/collaboration with increased student interaction and less transition

time (outside/inside). The hallway provides the opportunity for interaction and will provide efficiency when cleaning and additional units can be added.

Gerri St. Gelais presented the Bartlett Elementary School modular unit options and pricing. The old modular that currently being used as the library would be removed. The unit that was placed on the property this spring would become the library and the new doublewide would be classrooms. A new 2-classroom doublewide is \$225,000 with a 60-month option for \$3,200/month and \$22,000 due at signing. An additional \$80,000 will be needed for permits, site work, plumbing and electrical connections, fire alarms, and data. The unit would accommodate 2 teachers. The 2-classroom unit with bathrooms would keep the children contained and would provide safety and security of the students. The classroom doors would be closer to the main building and the windows are located so staff have a visual on students from the modular to main buildings. There would be less transition time (outside/inside) leaving more instructional time. Dan Cloutier suggested exploring a structure between the modular that would form a quad.

Ray Labore inquired if the Board had continued interest in proceeding with the Bartlett Phase III project or if an alternate cost estimate, including an enclosed walkway and other project items would be desired. Impact Fees can be utilized for the lease as the need is due to increase growth and enrollment. We are looking at a first year lease cost arrangement which would exhaust the impact pool leaving \$20-30K. Randy will tighten up the numbers and return to the Board with more definitive pricing. Lorry Cloutier questioned if we should lease or buy the units, Ray Labore replied that it would be cheaper to lease than to buy the units. Randy shared that it will take 2½ months to build the unit off-site and would be moved to the school property in mid-July.

Draft 2017 Warrant Articles – 2nd Read – The Board reviewed the draft 2017 Warrant. The draft warrant includes three articles: choosing 3 members of the School Board for 3 years and 1 member for 1 year, the School District Budget and the Collective Bargaining Agreement with Goffstown Support Staff. A draft article to create a Capital Reserve Fund was presented to the Board for consideration. Ginny McKinnon emphasized that the public will need to be made aware as to why this fund is needed. Ray Labore stated that in previous years, the school district was able to address some of the capital projects with health premium surplus money however, that money is no longer available and the remaining capital projects will need to be addressed. A Capital Reserve Fund would assist in addressing these projects. The Board will continue their discussion at the next Board meeting.

Smarter Balanced Presentation – MaryClaire Barry Presenting: An overview of State and District scores for all students was presented. The District is doing very well and performing above the state level. MaryClaire reported the students scored proficient and above and the school district continues to have a strong performance compared with the state. Having 2 years of data enables us to compare across grade levels and by cohort. The science NECAP data reported that meeting the state percentage didn't equal high student achievement. Special Education Facilitators and Building level test Coordinators are meeting in December to review individual student results for all levels of performance.

SCHOOL STAFFING

Nominations:

Co-Curricular Sports:

Nate Bracy (n)..... GHS Basketball – Junior Varsity (Girls)

Christina Lauzon (n)..... GHS Cheer - Varsity

Ginny McKinnon motioned to accept the nominations for Co-curricular sports as presented, Reta Chaffee seconded. Vote: 7-0-0 – All in Favor – Motion Passed

Other: none

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING: none

NON-PUBLIC SESSION RSA 91-A:3II(d) *Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interest are adverse to those of the general community.*

Dan Cloutier motioned to enter Non-Public Session pursuant to RSA 91-A:3II(d) at 8:30pm, seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Land was discussed.

Dan Cloutier motioned to leave non-public session at 8:40pm seconded by Lorry Cloutier. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to seal the non-public minutes until the matter is acted on or is resolved, seconded by Lorry Cloutier. Vote: 7-0-0- All in Favor – Motion Passed.

Lorry Cloutier motioned to adjourn at 8:40pm seconded by Heather Trzepacz. Vote: 7-0-0 – All in Favor – Motion Passed

Respectfully submitted by:

Denise F. Morin
Recording Secretary