

**GOFFSTOWN SCHOOL DISTRICT
GOFFSTOWN SCHOOL BOARD MEETING
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045
Monday, October 3, 2016 – 7:00PM**

School Board Members: Dian McCarthy (arrived 7:07pm), Reta Chaffee, Steven Dutton, Dan Cloutier, Heather Trzepacz, Lorry Cloutier (arrived 7:14pm), Ginny McKinnon, Kristie Curtis, Jenelle O'Brien (arrived @ 7:09pm)
Administration: Brian Balke, Superintendent, Ray Labore, Business Administrator, MaryClaire Barry, Assistant Superintendent

Call to Order: Steven Dutton called the meeting to order at 7:00 pm.

Approval of the September 19, 2016 School Board Meeting Minutes: Heather Trzepacz motioned the approval of the September 19, 2016 meeting minutes, seconded by Reta Chaffee Vote: 7-0-0 - All in Favor – Motion Passed

Dian McCarthy arrived at 7:07pm

Jenelle O'Brien arrived at 7:09pm

Correspondence: Parent e-mail – Kudos to Boys Division 2 soccer team/game; Teacher Substitute Reports; Approved Residency Request Parent Letter; Maple Ave “Spirit Wear” design winner; Glen Lake Principal e-mail regarding successful Parent Info Night. UL article regarding Grizzlie’s win over Memorial and article on Maddie Carlson GHS Senior (no cancer present after 1-year treatment). Maddie hopes to attend either the University of Georgia or South Georgia State College.

Commendations/Good News: Jacob Borges and Kathleen Sargent – GHS: Classes have begun homecoming preparations for the assembly. They've been putting in a lot of hours and plan to do some more throughout these next 2 weeks and it's always great to see everything in the assembly come together. The October 1st SAT was last Saturday and it ran very smoothly. Students who took it will be expecting those scores within the next few weeks. Many of the High School Sports teams have had a very strong first half of the season and are preparing to finish strong and look towards playoffs. The high school is starting preparations for the NEAS&C visit in the spring of 2018. The Steering Committee met last Wednesday and committees are being formed with the rest of the faculty. We will be looking for student, parent, and community input as the process continues.

Kristie Curtis reported that she attended the MVMS open house for the 6 and 7th grade students and commended MVMS and the Goffstown Police Department for their insightful and straight forward presentation regarding child/parent internet safety which was an eye opener for all parents.

Ginny McKinnon commended the GHS Boys’ Varsity Soccer team for their skillful plays they exhibited on the playing field. Kudos for a game well played and won.

Public Comment: Kim Britton addressed the Board and asked for their consideration in providing financial assistance to the Boys’ Volleyball Team. Ms. Britton stated that parents have been funding the boys’ program since 2012. Ms. Britton commented that the coaching has been done on a voluntary basis and she would like fair pay for the coaches for services rendered.

Policy Review Committee Report – Steven Dutton reporting: Next meeting is 10/10/16 @ 6:00pm @ SAU

Planning and Communications Report – Next Committee meeting is 12/05/16 @ 6:15pm @ GHS Library. The committee will be reviewing the annual P&C Work Plan and will discuss advertising efforts for the Cornerstone and Dream Keeper Awards. Information on these awards will be posted to the school district website. The committee will begin strategizing efforts to support students and staff during the deliberative session timeframe.

Curriculum and Education Report – Ginny McKinnon reporting: Next meeting is 11/14/16 @ 7:00pm @ SAU

Budget Committee Report – Dian McCarthy reporting: Next meeting is 11/03/16 @ 7:00pm @ Town Hall

Lorry Cloutier arrived at 7:14pm

A&F Committee Meeting Report – Dan Cloutier reporting: Dan presented highlights for the 10/19/16 manifest which totaled \$2,241,058.18. All invoice review is scheduled for November 7th @ 6:00pm @ GHS – Library. *Dan Cloutier motioned the approval of the October 3, 2016 manifest for \$2,241,058.18, seconded by Heather Trzepacz. Vote: 9-0-0 - All in Favor – Motion Passed*

Superintendent Report: Dates to remember: October 13 – SAU Board meeting @ SAU Central Office @ 7:00pm; October 5th GHS Open House; October 24th Senator Lou D’Allesandro annual school visit; February 4th School District Deliberative Session; February 6th – the Principal and Curriculum Coordinator will present at the School Board meeting. NECAP Scores have arrived – first glance scores look strong. MC will report out at the next board meeting. Glen Lake septic issues; Maple Ave traffic update –Sgt. Rivard, Mrs. Pzyska, Brian and Chief Brown met to discuss the status of the traffic pattern/signage. We’ve not received a response from the DOE regarding testing/assessment concerns. Incorrect information was reported by WMUR-TV regarding lewd behavior by a motorist who was following a school bus - Goffstown students were not involved. Parents were informed via letter that the information reported by WMUR-TV was incorrectly reported and the parent/guardian letter was also posted on the website.

2017 NHSBA Resolutions: Board members did not have any resolutions for submittal.

Uncanoonuc Mountaineers Request (Annual Request) - Board approval is requested to access school property for public snowmobiling. *Ginny McKinnon motioned to allow the Uncanoonuc Mountaineers to use the school property for snowmobiling, seconded by Jenelle O’Brien. Vote: 9-0-0 - All in Favor – Motion Passed*

MVMS Field Trip Request – Repeat Trip Annual Boston Trip – April 17, 2017 – The Board wished them a great day.

SCHOOL STAFFING –

Notification: Student Teacher (Winter 2017): Board information only

Taylor Roy (SNHU)Glen Lake..... B. White

Nominations: Co-curricular –Non-Sports:

Ann Davison (n)GHS Drama
Victoria Alvarado (n).....GHS Drama Volunteer
Jocelyn Duford (n) MVMS Drama

Ginny McKinnon motioned to accept the co-curricular non-sports nominations, seconded by Reta Chaffee. Vote: 9-0-0 - All in Favor – Motion Passed

Other - Requested Position(s)

Superintendent Balke presented a proposal for an addition of 0.2 FTE for Title I Special Ed Services at MVMS. A MVMS part-time Title I position (0.5 FTE) was Board approved for 2016-2017 and this request is an addition to that part-time Title I position. *Jenelle O’Brien motioned to accept the proposal for the additional special education services, seconded Vote: 9-0-0 – All in Favor – Motion Passed*

BCBA Board Certified Behavior Assistant – This position will be funded through IDEA Grant monies. The new BCBA would be a Goffstown employee and New Boston School District would purchase 0.5 FTE. This position will be of great assistance to teacher. *Jenelle O’Brien motioned to accept the BCBA for the school district, seconded by Reta Chaffee. Vote: 9-0-0 – All in Favor – Motion Passed.*

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING: None

PROPOSED BUDGET PRESENTATION – Superintendent Balke presented a preliminary overview of the Superintendent’s 2017-2018 Proposed Budget and statistical information. The **Default Budget:** \$38,989,564 (+1.09%), the Superintendent’s budget is \$39,235,535 (+1.72%) which is a Difference of \$245,971. The delta between the default and proposed budget is an increase of 0.63%. **Budget Priorities:** All principals and directors

provided input into the development of the budget priorities. **Highlights of the \$245,971 increase:** GHS NEASC Visit \$30K; General Supplies and custodial supplies \$38K; Reg Ed Texts and Workbooks \$18K; Student Services (field trips, transition day, graduation) \$8K; Emergency Repairs (all schools) \$15K; Equipment Rental/Lease \$7K. **Anticipated Staff Moves:** Recommendations will be brought forward in the spring for re-configuration of the custodial and maintenance staff - no budget implications. **School Budget Presentation Dates:** 10/17,19 (Superintendent, district, principal presentations); 10/24, 26 (School Board Budget Work Sessions). November 10th is the Budget Committee delivery date. The Board will be holding a regular Board meeting on November 7th should the Board need that time to finalize their budget. **Budget Committee Presentations:** 11/15 - School Overview, District; 11/29 - Glen Lake, Maple, Bartlett; 12/6 - MVMS, GHS; 12/13 – 12/15 - school deliberations. **Budget Vision:** We are taking a conservative budget approach as we run a very fiscally conservative school district. Our enrollment is stable and we are negotiating with GESS contract which is our top priority. **Overview of budget Priorities:** Maintain current instructional programs and focus on the following: safety, teaching and learning, special education and facilities. **Priorities that Coincide with the Budget:** Brian recommended the following warrant articles- GESS Contract; approved CIP items; the creation of a Maintenance Capital Reserve Fund which could be used for GHS drainage project and the purchase of a new truck or tractor, etc. Also a consideration to create a Capital Reserve Fund for Athletics for fields, infrastructure, etc. **Statistical Information: Enrollment:** 2801 as of 10/03/16. **Projected Class Size:** Average class sizes (17 – 25). **Cost Per Pupil:** State average \$14,374.93 – Goffstown \$12,377.44 (\$1,997.49 less than the state average). **Average Teacher Salaries:** State Average \$55,986 – Goffstown \$51,245. **English Language Learners:** State: 5,430 as of 6/14/16; Goffstown: 39 students speaking 18 languages as of 10/03/16. **Free and Reduced Students Population:** is expected to stay within the 2014-2015 range. **Special Education as of 10/03/16:** 11%-15% of the population of identified students Glen Lake being at 20%. **Return on Investment:** continues to be cost per pupil is well below the state average plus the student performance at or well above state average equals Goffstown schools are a good value and great schools equal property value. **Statistic: Goffstown ranks 6th on NHs 10 “hottest” real estate zip codes on Realtor.com.** Ranking base zip codes on how fast their housing inventory sells and the most views per listing on Realtor.com.

NON-PUBLIC SESSION RSA 91-A:3II(a) *The dismissal, promotion, or compensation of any public employee or the discipline of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*

Dan Cloutier motioned to enter Non-Public Session at 8:30pm, Steven Dutton seconded. The Chair took an individual voice poll. Vote: 9-0-0 – All in Favor – Motion Passed.

The Board discussed a personnel matter.

Dan Cloutier motioned to leave nonpublic session at 8:53pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 9-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to seal the non-public minutes until the matter is executed, seconded by Lorry Cloutier. Vote: 9-0-0 – All in Favor – Motion Passed.

Ginny McKinnon motioned to affirm the vote taken in non-public session, seconded by Heather Trzepacz. Vote: 8-0-1 (Dan Cloutier abstained), Motion Passed.

Lorry Cloutier motioned to adjourn the meeting at 8:55pm seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 9-0-0 – All in Favor - Motion Passed.

Respectfully submitted by:

Denise F. Morin
Recording Secretary