

GOFFSTOWN SCHOOL DISTRICT
GOFFSTOWN SCHOOL BOARD MEETING
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045
Monday, September 19, 2016 – 7:00PM

School Board Members: Dian McCarthy, Reta Chaffee, Steven Dutton, Dan Cloutier, Heather Trzepacz, Ginny McKinnon, Kristie Curtis, (Lorry Cloutier, Jenelle O'Brien – excused absence)

Administration: Brian Balke, Superintendent, Ray Labore, Business Administrator, MaryClaire Barry, Assistant Superintendent

Call to Order: Dian McCarthy called the meeting to order at 7:00pm.

Approval of the August 29, 2016 School Board Meeting Minutes: *Reta Chaffee motioned the approval of the August 29, 2016 meeting minutes, seconded by Heather Trzepacz. Vote: 6-0-1 (Kristie Curtis abstained) – Motion Passed*

Correspondence: End 68 Hours of Hunger Press Release; Teacher Substitute Report; NHIAA Award of Excellence Certificate to GHS for Exemplary Display of Sportsmanship, Ethics and Integrity; UL GHS Grizzlies Football Games articles.

Commendations/Good News: Jacob Borges – GHS Student Representative Reporting: First day of school went very smoothly. There were several fun events during lunches to help freshmen acclimate to the school which included dodgeball, a movie and pizza sold by the Student Council. Fall sports are underway and fan participation has been very high, especially at volleyball and football games. Guidance counselors have been coming to English classrooms and help prepare seniors in planning their final steps in post high school objectives. Student Council is preparing for the homecoming assembly and spirit week festivities.

Dian McCarthy shared that the NHIAA Award was a tremendous honor and thanked the fans and athletes for their support and participation.

Policy Review Committee Report – Steven Dutton: Policy BGB – Policy Adoption - there is no law/rule that states that a 1st and 2nd read must take place before policy adoption. Steven proposed the board members be prepared to discuss/amend the 1st read policies at the “middle” meeting prior to the 2nd read/adoption meeting. Board members were in favor of the proposed process. Policy BGB will be reviewed by the PRC Committee. Next PRC meeting: 10/10/16 @ 6:00pm @ SAU.

Planning and Communications Report – Reta Chaffee: Next P&C meeting: 10/03/16 @ 6:15pm @ GHS

Curriculum and Education Report – Ginny McKinnon: Confirm Work Plan: February 6th Principal and Curriculum Coordinator presentations at the Board Meeting. **GHS New Course Proposals:** Creative Welding II at no budget implications. *Reta Chaffee motioned to accept the proposal for the Creative Welding II Course, Ginny McKinnon seconded. Vote: 7-0-0 - All in Favor – Motion Passed.* **College Composition - Running Start Course:** GHS requested making this a year-long course vs a 1 semester course at no budget implications. **Informational:** Yearbook is an elective course offered at GHS and has not been included in the Program of Studies. This is a senior level course with occasional juniors with no budget implications. *Ginny McKinnon motioned to approve the College Composition - Running Start Course as a year-long course instead of a one-semester course, Reta Chaffee seconded. Vote: 7-0-0 – All in Favor- Motion Passed.* The Board can expect to see a course description presented as part of the 2017-2018 Program of Studies. **Google Documents:** A new initiative for 2016-2017. All students in Grades 3-8 in New Boston and Goffstown will (with documented parent/guardian permission) have the opportunity to engage in collaborative instruction using Google Docs. Staff will also use Google Docs for professional communication. **Webpages:** Consistent expectations have been developed around electronic communication including posting grades, answering emails, voicemails, etc. and common expectations

around web pages have been established and shared with staff. **Graduate Program:** The number in the graduate cohort remains strong and constant at 32 and the pace of the program continues to be rigorous. SNHU instructors have been thoughtful and purposeful in their communication, planning and preparation resulting in a most positive outcome for our staff. Next CE meeting: 11/14/16 @ 7:00pm @ SAU.

Budget Committee Report: Dian McCarthy reported that all Budget Committee seats are filled and the committee is at full strength. Next Committee meeting: 11/03/16 @ 7:00pm @ Town Hall

A&F Committee Meeting Report: *Dan Cloutier motioned the approval of the September 19, 2016 manifest for \$2,432,257.55, Heather Trzepacz seconded. Vote: 8-0-0 – All in Favor – Motion Passed.* Next Committee meeting: 10/03/16 @ 6:30pm @ GHS – Library

Superintendent Report: SAU Board Meeting is October 13, 2016 @ SAU Central Office @ 7:00pm.
Congratulations to Dan Cloutier on the birth of his granddaughter Natalie and to Lorry Cloutier on the birth of her niece Natalie. **Early Graduation Requests Approval:** Madeline Keith will be pursuing a college education in Special Education; Karissa Cloutier will be pursuing a college education in Illustration. **Gender Data Update:** We are happy to report that the boys responded to our challenge to take AP honors courses. Recent statistics indicate a higher male enrollment in the Freshmen AP World History Course. The Board will be kept informed of further development.

Policy BBA – School Board Powers and Duties: Dan Cloutier proposed inserting RSA 40 in the policy language. Board members were in agreement with the additional amendment to the policy. *Steven Dutton motioned to approve Policy BBA as amended including insertion of RSA 40, Heather Trzepacz seconded. Vote: 7-0-0 - All in Favor – Motion Passed*

Policy DGA – Authorized Signatures: Dan Cloutier proposed inserting “except as follows” to the policy language. Board members were in agreement with the additional amendment to the policy. *Steven Dutton motioned to adopt Policy DGA as amended, including the insertion of “Except as follows” to the policy language, seconded by Heather Trzepacz. Vote: 7-0-0 – All in Favor – Motion Passed*

Maple Avenue Driveway Update: Sgt. David Rivard presented two traffic pattern proposals for consideration. Brian Balke stated that the Highway Safety Committee approved one of the proposals on 9/14/16. The approved proposal re-directs the pickup and drop-off traffic, designates parking areas for both school buses and private cars and temporary installation of traffic signs at the school entrance. Maple Ave will become a one-way traffic route during school zone times with no additional parking on the northbound side. Car traffic will enter Maple Ave via High St. onto Smith Rd. The traffic pattern change will not be implemented until individuals affected by the change are notified. Flyers will be distributed throughout the neighborhood, to Maple Ave parents and the traffic pattern change will be advertised on GTV-16. Heather Trzepacz is not convinced that the no parking signs will deter violators unless there is daily police presence and the non-compliant individuals are ticketed. Hiring extra cross-guards was also considered. Brian commended the Maple Ave crossing guards and thanked them for their daily efforts in controlling the current traffic flow. Principal Pyszka is seeking assurance that the traffic pattern changes and signage leave no doubt of the expectations.

Policy JFAB – Admission of Non-Resident Students (and tuition) Steven Dutton Reporting: The current policy language is not consistent with past practice. The Board recommended a 30 or 45-day waiver period and policy language that would authorize the Board to set the number of waived days at their discretion. The PRC Committee will work on the policy language and will present a 1st read for the Board’s consideration at a later date.

GHS Field Hockey Field Trip Request – Boston University Game (9/25/16) – Repeat Trip - Board members wished everyone a great time.

MVMS Merrimack Repertory Theatre (9/28-9/30) –1st time request: Ginny McKinnon motioned to allow MVMS to go to the Merrimack Repertory Theatre on September 28th and 30th, Steven Dutton seconded. Vote: 7-0-0 – All in Favor – Motion Passed.

Residency Request(s) – Will be discussed in Non-Public Session

SCHOOL STAFFING

Notification(s):

Track Changes (Effective September 2016)

Melissa Mannon.....GHS M+15 to M+30
 Jill Rioux.....Bartlett M to M+15

Nominations:

Co-curricular – Sports:

Heather Hersom..... MVMS Field Hockey - BTEAM
 Chad Detjen GHS Volunteer Wrestling Assistant

Co-curricular –Non- Sports:

Michael Garrity.....GHS Assistant Athletic Director
 Josh DesrochersGHS Activities Director
 Jennifer Beauchemin.....GHS Advisor- Grade 9
 Meagan TherriaultGHS Advisor- Grade 9
 Kylie Connolly.....GHS Advisor- Grade 10
 Vicki Lussier.....GHS Advisor- Grade 10
 Lyle HamelGHS Advisor- Grade 11
 Amanda MurchisonGHS Advisor- Grade 11
 Nate BracyGHS Advisor- Grade 12
 Kaitlin Koffink.....GHS Advisor- Grade 12
 Doug McKernanGHS Band
 Josh DesrochersGHS Chorus
 Muriel OrcuttGHS Strings
 Maureen BrownGHS Lead Teacher- English
 Jess BrownGHS Lead Teacher- Math
 Jaime Gratton.....GHS Lead Teacher- Science
 Robert Ward.....GHS Lead Teacher- Social Studies
 Diana ThomasGHS Marine Biology
 Matt ChadbourneGHS National Honor Society
 Holly PozinGHS Newspaper
 John WebbGHS Peer Outreach
 Curt McDermott.....GHS Peer Outreach
 Doug McKernanGHS Pep Band
 Erin McKinnonGHS Student Council
 Ryan Fitzpatrick.....GHS Student Council
 Lee Mannion.....GHS Yearbook
 Jim Mara MVMS Band
 Chris Belding..... MVMS Chorus
 Muriel Orcutt MVMS Strings
 Virginia Sinclair..... MVMS Yearbook
 Jane Laroche MVMS Yearbook
 Jane Laroche MVMS Student Council
 RYANNE ROY MVMS Student Council
 Jackie Lewis..... MVMS Student Council
 Catherine Collins MVMS Student Council

Reta Chaffee motioned to accept the nominations for Co-curricular sports and non-sports as presented, Kristie Curtis seconded. Vote: 7-0-0 – All in Favor – Motion Passed

Other: none

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING: none

NON-PUBLIC SESSION RSA 91-A:3II(a)(c)(d) – (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

Dan Cloutier motioned to enter Non-Public Session pursuant to RSA 91-A:3II(c) at 8:37pm, seconded by Reta Chaffee. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

A non-resident request was presented for the Board’s consideration. Parents were present to answer questions.

Steven Dutton motioned to approve the residency request, pursuant to Policy JFAB and directed the Superintendent to move forward with implementing the policy as administration deems appropriate, seconded by Dan Cloutier. Vote: 7-0-0 – All in Favor –Motion Passed.

Dan Cloutier motioned to leave non-public session at 8:56pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor –Motion Passed.

Dan Cloutier motioned to enter into non-public session pursuant to RSA 91-A:3II(c) at 8:56pm, Steven Dutton seconded. The Chair took an individual voice poll. Vote: 7-0-0 - All in Favor – Motion Passed.

A non-resident parent met with the Board to discuss a non-resident request.

Dan Cloutier motioned to leave non-public session at 9:24pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Heather Trzepacz motioned to seal the non-public minutes for 20 years, Steven Dutton seconded. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to affirm the vote made in non-public session to table the residency request, Steven Dutton seconded. Vote: 7-0-0 –All in Favor – Motion Passed

Dan Cloutier motioned to enter non-public session at 9:25pm pursuant to RSA 91-A:3II(a)Reta Chaffee seconded. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

A negotiation update was given.

Dan Cloutier motioned to leave non-public session at 9:30pm seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor –Motion Passed

Dan Cloutier motioned to seal the minutes until a contract is successfully approved for GESS by Goffstown voters, seconded by Steven Dutton. Vote: 7-0-0 – All in Favor – Motion Passed

Dan Cloutier motioned to enter non-public session pursuant to RSA 91-A:3II(a) at 9:40pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

A personnel matter was discussed.

Dan Cloutier motioned to leave non-public session at 9:50pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to seal the non-public session minutes pursuant to the state law of personnel issues, seconded by Heather Trzepacz. Vote: 7-0-0 – All in Favor – Motion Passed.

Dan Cloutier motioned to enter into non-public session pursuant to RSA 91-A:3II(d) at 9:51pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Property was discussed.

Dan Cloutier motioned to leave non-public session at 10:10pm, seconded by Steven Dutton. The Chair took an individual voice poll. Vote: 7-0-0 – All in Favor – Motion Passed.

Steven Dutton motioned to seal the non-public minutes until the matter is resolved, seconded by Dan Cloutier. Vote: 7-0-0- All in Favor – Motion Passed.

Dan Cloutier motioned to adjourn at 10:11pm, seconded by Heather Trzepacz. The Chair took an individual poll. Vote: 7-0-0 – All in Favor – Motion Passed

Respectfully submitted by:

Denise F. Morin
Recording Secretary