

GOFFSTOWN SCHOOL DISTRICT
GOFFSTOWN SCHOOL BOARD MEETING
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045
Monday, September 11, 2017

School Board Members:, Steven Dutton, Reta Chaffee, Ginny McKinnon, Heather Trzepacz, Dan Cloutier, Jenelle O'Brien, Lorry Cloutier, Kristie Curtis (Dian McCarthy, excused absence)

Administration: Brian Balke, Superintendent, Ray Labore, Business Administrator

Steven Dutton called the meeting to order at 7:01pm.

Approval of the August 28, 2017 School Board Meeting Minutes – Heather Trzepacz motioned the approval of the August 28, 2017 School Board meeting minutes, seconded by Ginny McKinnon. An amendment was made to correct the propane bid information to read year 1 of a 3-year contract. Vote: 7-0-1 (Kristie Curtis abstained) Motion Passed.

Correspondence: Adam Jacobs' letter regarding an Economic Development Council Meeting held at Bartlett on 9/6/17. A letter to Jacob Borges wishing him luck with his new college career.

Good News/Commendation: Jac St. Jean Reporting: A great start to the school year. Student Council is planning the Home Coming Assembly. It should be a great year. **Kathy Sargent Reporting:** The first day of school went well. Students seem to be happy to be back. There were options for students during the lunch block and the weather was good so many enjoyed the fresh air. The fall sports teams are busy. Friday is the Book Discussion - Students will be working in small groups with teachers to discuss the particular book they read. **Ginny McKinnon Reporting:** Ginny had a chance to tour the Bartlett School library which looks great. Kudos to Brigid McNamee, Bartlett Library Specialist. Brigid reached out to various vendors and many donated items such as a sofa, book cases, and an area rug. **Brian Balke Reporting:** Brigid is an innovative individual who does exciting and incredible things for the Bartlett students. Some of the library furniture has been replaced with round furniture enabling students to work and share as a group. **Ginny McKinnon Reporting:** Principal St. Gelais shared that Bartlett pride is apparent throughout the school- staff and faculty are working in innovative ways to make Bartlett a great learning environment.

Public Comment – No public in attendance

Policy Review Committee Report – Steven Dutton Reporting: PRC will meet on 9/18/17 @ 5:30pm @ SAU.

Planning and Communications – Reta Chaffee Reporting: P&C will meet on October 2nd @ 6:15pm @ GHS Library. Regular meetings are held every other month unless additional meetings are needed.

Curriculum and Education Report – Ginny McKinnon Reporting: C&E will meet on 9/18/17 @ 7:00pm @ SAU.

Budget Committee – Brian Balke Reporting: Brian and Ray met with Mike Smith. A request to tour all 5 schools was discussed with the following dates for consideration. Saturday 10/7/17 (9:00-11:00am) GHS and MVMS. Wednesday 10/11/17 (8:30-11:30am) Maple, Glen and ending at Bartlett. Kristie Curtis will be the alternate on the Budget Committee.

A&F Committee Meeting Report – Dan Cloutier Reporting: *Dan Cloutier motioned the approval of the September 11, 2017 manifest for \$2,970,670.58 seconded by Heather Trzepacz.* Dan Cloutier highlighted the over \$5K invoices. **Major Items:** 8/30 and 8/31/17 Payroll/Taxes/Benefits; HealthTrust - July – August Premiums and 125 Plan Contributions; NHRS August Contribution; TSA Consulting – 403b Contributions. **A/P Activity SPED:** SPED: Boothby Therapy Service – Summer Service for 2 students; Safeway – Summer Program Transportation and Monitors; Valley Collaborative – Summer Service for 1 student. **General Expenses:** Eversource – GHS and MVMS; Granite State Plumbing and Heating – Modular Project plumbing tie ins; Honeywell – GHS Equipment

Maintenance and Repair; Northeast Flooring Solutions – MVMS Stair Treads (from 16-17 reserve)’; Premier Agenda – GHS Student Agendas; Scholastic – Texts and Materials; Stantec – GHS Drainage Program Management; Supplyworks – Custodial Supplies and Equipment; Town of Goffstown – Maple, Bartlett and GHS Sewer Charges; Valley Communications – Projection System and Network Equipment. **Vote: 8-0-0 – All in Favor – Motion Passed.**

Superintendent Report: Tentative SAU Board Meeting Date: 10/12/17 @ 7:00pm @ SAU; **Project Updates:**
GHS Drainage and Road Widening: The ADA Walkway handrail installation will be done soon; **MVMS Stairway:** The handrail installation will be completed by end of September. **GHS Pipe Replacement:** Specialized equipment is needed to address the underground pipe replacement – the project will be completed shortly. **Maple Ave and Bartlett Modular Units:** The Maple Ave modular unit Certificate of Occupancy (CO) was received Friday afternoon before Labor Day. Thank you Goffstown Fire Department for allowing the teachers to set up their classrooms before the CO was given. We are 1 to 1½ weeks out from opening the Bartlett Library. **The GHS Class of 2015:** donated funds for landscaping. The funds will be used toward hardscape - walkways, patio tables and decorative ornamental trees. The storage building project will be worked on first as it will affect the walkway. **Bartlett Covered Walkway:** The covered walkway design and structural engineering phase is done. A bid package for construction work will be sent out shortly. **Maple Ave Covered Walkway:** The Maple Ave covered walkway is in the design and structural engineering phase. Work is anticipated to begin in the spring. **MVMS Gym Floor:** The project should take about 6 weeks. Steve Fountain offered the GHS gym to the Girls’ Volleyball in the interim. **A note of Interest:** GTV has already covered 10 games this season. They covered 105 sporting events last year which is incredible. Jac St. Jean shared that GTV added a birds-eye view camera which makes it possible to capture various wrestling moves. Thank you to over 40 volunteers for their support in making this happen. Great job! **September 11th** was observed in all schools. **GHS Parking and Traffic:** The GHS traffic flow change seems to be working. Thank you to the Goffstown PD for their presence during these first days of the traffic change. **Great Opening Day:** It is amazing how the first couple of days of the school year takes on the semblance of being in session 1-2 months. Kudos to our wonderful faculty and staff throughout the district for their help in transitioning from a carefree summer to back-to-school mode. **August Teacher Workshop Days (TW Days):** Goffstown held two TW Days at the end of August (8/30 – 8/31). We typically schedule a Teacher Workshop Day on the November election day however there is no November election this year. On 8/30 teachers, school staff and administration attended a general assembly to kick-off opening day. The assembly was followed by staff and department meetings within the schools. Lynn Lyons who specializes in childhood anxiety was guest speaker at the 8/31 workshop and shared techniques and strategies when dealing with a child’s worry cycle. Ms. Lyons will be sharing this information at a parent presentation on 9/20 @ GHS.

Enrollment – Student enrollment is holding steady. It was noted that we do not have any Hooksett School District (HSD) students at this time as Hooksett parents would be responsible for the difference between the GHS tuition rate and what the Hooksett School District pays. They are choosing to enroll their students at Pinkerton Academy or Londonderry High School tuition free.

Warrant Article Discussion – Capital Reserve Fund (CRF) – Ray Labore and Brian Balke Addressing: Board members received proposed draft CRF warrant language. This fund would be used exclusively for items listed on the Town approved Capital Improvement Project Matrix. The school buildings are the town’s biggest assets and we need to take care of them. It was noted that the Maple Ave and Bartlett modular units were purchased with Impact Fees and insurance money and all available impact fees have been used at this time. Upon reviewing a list of CIP items, Dan Cloutier noted that in 2019, CIP items totaled \$750,000 which is a staggering number that could be funded through this CRF.

SCHOOL STAFFING:

Notifications:

Long-Term Substitutes

Carina Kelly Maple Elementary (AG)
Jessie Byram MVMS Guidance (RR)

Track Change (Effective 9/1/17):

Jessica Fournier Bartlett/GHS B+15 to B+30

Jill Rioux.....	Maple Avenue.....	M+15 to M+30
Sandra Fyfe.....	MVMS.....	B+15 to B+30
Christina McLaughlin.....	MVMS.....	B+15 to B+30
Jaclyn Lewis.....	MVMS.....	B+15 to B+30
Christine Bean.....	GHS.....	B+15 to B+30
Maureen Brown.....	GHS.....	B+15 to B+30
Sean Colligan.....	GHS.....	B+15 to B+30
Monica Galamaga.....	GHS.....	B+15 to B+30
Nathaniel Lambert.....	GHS.....	B+15 to B+30
Erin McKinnon.....	GHS.....	B+15 to B+30
Erica Williams.....	GHS.....	B+15 to B+30
Daisy Atkinson.....	GHS.....	B+15 to B+30

Co-Curricular- Coaches Not Returning (2017-2018):

Olivia Smith.....	GHS.....	Volleyball – Freshman
Mark Kilmister.....	MVMS.....	Soccer (Boys) – BTEAM

Co-Curricular Sports Nominations (2017-2018):

Adam Lawrence.....	GHS.....	Baseball-Varsity
John Webb (n).....	GHS.....	Volleyball – Freshman
Micaela Darmody (n).....	MVMS.....	Soccer (Boys) - BTEAM

Ginny McKinnon motioned to accept the Co-Curricular Sports nominations as recommended, seconded by Kristie Curtis. Vote: 8-0-0 – All in Favor – Motion Passed

Teacher Resignation (2017-2018):

Sara Smith.....	Bartlett.....	Title I
Karen St. Clair.....	MVMS.....	8 th Grade Language Arts
Alexandra Nichols.....	GHS.....	Art
Cheryl Serodio.....	GHS.....	Guidance
Steven Zeichner.....	GHS.....	Tech Ed

Jenelle O’Brien motioned to accept the teacher resignations with regret, seconded by Ginny McKinnon. Vote: 8-0-0 – All in Favor – Motion Passed

The Goffstown Zoning Board of Adjustment denied the 99-unit Hadley Development due to the density calculations and is permitting only 64-units. Brian will continue to monitor the developments.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING: None

NON-PUBLIC SESSION RSA 91-A:3II NON-PUBLIC SESSION RSA 91-A:3II - None

Lorry Cloutier motioned to adjourn the meeting at 8:03pm, seconded by Heather Trzepacz. Vote: 8-0-0 – All in Favor – Motion Passed.

Respectfully submitted by,

Denise F. Morin
Recording Secretary