

**GOFFSTOWN SCHOOL DISTRICT  
GOFFSTOWN SCHOOL BOARD MEETING  
Goffstown High School – Library - 27 Wallace Road, Goffstown, NH 03045  
Monday, February 6, 2017 – 7:00PM**

**School Board Members:** Dian McCarthy, Reta Chaffee, Steven Dutton, Dan Cloutier, Heather Trzepacz, Jenelle O'Brien, (Kristie Curtis, Lorry Cloutier, Ginny McKinnon– excused absence)

**Administration:** Brian Balke, Superintendent, Ray Labore, Business Administrator, MaryClaire Barry, Assistant Superintendent, Salina Millora, Special Ed Director, Randy Loring, Facilities Director, Gary Girolimon, Technology Director, Kevin Farley, GHS Curriculum Coordinator, Nicole Doherty, MVMS Curriculum Coordinator, Suzanne Pyszka, Maple Ave Principal, Gerry St. Gelais, Bartlett Principal, Kathy Stoyale, Glen Lake Principal

**Call to Order:** Dian McCarthy called the meeting to order at 7:00pm.

**Approval of the January 9, 2017 School Board Meeting Minutes:** *Heather Trzepacz motioned the approval of the January 9, 2017 meeting minutes, seconded by Reta Chaffee Vote: 6-0-0 – All in Favor – Motion Passed*

**Approval of the January 23, 2017 School Board Meeting Minutes:** *Heather Trzepacz motioned the approval of the January 23, 2017 meeting minutes, seconded by Reta Chaffee Vote: 6-0-0 – All in Favor – Motion Passed*

**Correspondence** – Substitute Reports; 02/06/17 Union Leader News Article; Cornerstone and Dream Keeper Press Release and photo.

**Commendations/Good News: GHS - Kathleen Sargent Reporting:** Academic Planning Week is this week. Ninth through 11<sup>th</sup> graders will attend an Options Fair on Wednesday during block 1. This is to give them first-hand knowledge of the many electives that are offered at GHS. The Empower Club is sponsoring their 2<sup>nd</sup> annual “Women’s Shelter Drive”. It runs this week and next week and they are collecting toiletries, feminine products, and first-aid products. The Peer Outreach Club is sponsoring the Semi-formal this Saturday evening in the gym from 7:00-10:00pm. This is National FBLA week and our students are promoting the week and the club. The Addams Family (a musical) will be performed on Friday and Saturday February 17, 18, 24, and 25 in the Dr. Craig Hieber Theater.

**Heather Trzepacz reporting:** The Business Office received a AA3 rating in financing from Moody’s Investment Services. Kudos to the Business Office staff and to Ray Labore. Brian added that the School District Auditor stated that this designation is the best he has ever seen for a school district.

**Dian McCarthy Reporting:** The MVMS Wrestling team won their 1<sup>st</sup> trophy ever at the Tri-County Championship Division match. MVMS SeaPerch Team is working hard in preparation for the SeaPerch Regional Competition at UNH.

**Public Comment** – None

**Policy Review Committee Report– Steven Dutton Reporting-** The committee did not meet in January due to inclement weather. The next committee meeting is 2/13/17 @ 6:00pm @ SAU Central Office

**Planning and Communications Report – Reta Chaffee Reporting:** The committee has not met since December and will be meeting in 2 weeks before the school board meeting.

**Curriculum and Education Report – Jenelle O’Brien Reporting:** The committee did not meet in January due to inclement weather. The next C&E meeting is 2/13/17 @ 7:00pm @ SAU Central Office.

**Budget Committee Report: Dian McCarthy Reporting:** The Budget Committee is prepared to meet after the Town Deliberative Session if needed.

**A&F Committee Meeting Report – Dan Cloutier Reporting:** *Dan Cloutier motioned the approval of the February 6, 2017 manifest for \$1,576,020.71, Heather Trzepacz seconded. Vote: 6-0-0 – All in Favor – Motion Passed.*

**Superintendent Report: Brian Balke Reporting:** Thank you to the Goffstown Hannaford for their \$500 donations to each one of our schools. The Goffstown Hannaford Grand Opening was on Saturday before the Deliberative Session. All 5 principals were in attendance along with Assistant Superintendent Barry. The principals were also presented with a large display checks which are currently displayed in their schools. Bartlett’s Goffstown Food Network Weekend Program is progressing nicely and should be ready to launch mid-February. NHSBA Scholarship Program is available again this year to Board family members. There is no FEMA funds available for the GHS Drainage Project however, the FEMA office suggested we submit an application which will be kept on file. Tomorrow’s weather could be problematic with possible school closing. This would be day 3 and New Boston may be wanting to talk about adding time to the school day.

**GHS Future Business Leaders of America (FBLA Presentation) Allison Lavalle, President and Abbey Bono, Vice President** presented to the board the history of FBLA, our mission, and what students in FBLA can expect to get out of the experience of being a member. **Julianna Trost, Public Relations Manager, and Leea Sarvella, School Store Manager,** spoke on our annual *state officer projects*. These initiatives are directives from NH FBLA and included: Organ Donor Awareness Project, Canned Food Drive project, “Made in NH” (partnering with a local start up business), Know your Title IX Project - raising awareness about sexual harassment, and the Reuse – Recycle project. We have been working on these projects all year! **Eryn Pierce, Secretary and Anna GiConte, School Store Asst. Manager,** spoke about National FLBA Week and what we planned for this week: -Saturday: Child Care during the town deliberative session -Monday: Dress for Success Day! Goffstown School Board Presentation -Tuesday: Organ Donor Awareness Presentations (podcast, flyers and all forms of social media) -Wednesday: Recycle, Reuse – Go Green! Students actively work on raising awareness about “going green”. New Membership Drive during the Options Fair (block 1). -Thursday: Making Cents! Presenting at MVMS to 8th grade students to raise awareness about personal finance. -Friday: Teacher Appreciation Day! (healthy snacks provided to our amazing staff all day!) **Julianna Trost** is running for NH FBLA State Officer position at State Leadership Conference this year (March 23, 24). We are thrilled as GHS has never had an officer represent on a state level. We are all wishing her the best of luck as she campaigns.

**GHS Future Business Leaders of American (FBLA) Annual Conference Request State Leadership Conference March 23 and March 24<sup>th</sup> Radisson in Manchester.** This is a repeat overnight trip - 2 staff members will be chaperoning – there are 29 students. The Board wished the FBLA Group a fun conference.

**C&E Presentation: Gerri St. Gelais, Kathy Stoye and Suzanne Pyszka presenting for the elementary schools.** Elementary Presentation: The Principals from Glen Lake School, Kathy Stoye, Bartlett Elementary School, Gerri St. Gelais and Maple Avenue Elementary School, Suzanne Pyszka provided the School Board with a video presentation of their academic and behavioral curriculum in grades pre-kindergarten to grade 4. The focus of the presentation was on literacy, mathematics, science, social studies, technology, assessment, and social skills. The three schools provide a cohesive program that supports academic achievement across the grade levels. The state and local testing outcomes were also shared as evidence of their success. Along with celebrating achievement, each school shared examples of community events and traditions that add to the high quality experience in our Goffstown Elementary Schools.

Middle School and High School Presentation was presented by Kevin Farley, GHS Curriculum Coordinator and Nicole Doherty, MVMS Curriculum Coordinator: The curriculum coordinators from Mountain View Middle School and Goffstown High School provided the school board with a video presentation including academics, student performance, and unique attributes at each school. The presentation focused on literacy across the content areas, mathematics, science, robotics, technology, assessments, and student performance including number of students enrolled in honors-level and AP courses, and pass rate on AP exams. Each school also shared the number of co-curricular activities offered. The presentation showed the alignment and cohesion of the goals and initiatives of all of the District’s schools, k-12, and the high achievement of our graduates that results from k-12 coordination.

**Athletic Recommendations:** The Board received updated Athletic Recommendations information for review. The Board will discuss February 20<sup>th</sup>.

**MVMS Fire Pump Discussion - Randy Loring reporting:** An open public solicitation bid for the MVMS fire pump replacement was sent out. The only respondent was Hampshire Fire Protection with a submitted \$69.2K bid. We have \$68.5K reserved for this item and there is no problem covering the \$700 delta. We will be requesting the Board’s authorization to purchase of the fire pump. This item is currently on the CIP matrix as an approved CIP item and will be removed when updating the matrix. The equipment will be at Hampshire Fire Protection in May. The installation will take place in June as the building will need to be empty. *Jenelle O’Brien motioned to authorize the purchase of the fire pump at MVMS, seconded by Heather Trzepacz. Vote: 6-0-0 - All in Favor – Motion Passed.*

**SCHOOL STAFFING**

**Notifications:**

**Track Changes (Effective February 2017)**

Daisy Atkinson ..... GHS ..... B to B+15  
Jessica Brown ..... GHS ..... B+15 to B +30  
Kathleen Sargent..... GHS ..... B+15 to B+30

**Leave of Absence (early February – 6 to 8 weeks)**

Donna Blazon ..... Maple Avenue ..... Grade 2  
Jenna Holden ..... MVMS ..... Grade 7 Math

**Long Term Substitute (early February – 6 to 8 weeks)**

Lauren Petty ..... Maple Avenue ..... Donna Blazon  
Colby Boppel ..... MVMS ..... Jenna Holden

**Approvals:**

**Co-Curricular Sports:**

Kaitlyn Gibson (n) ..... MVMS ..... Basketball - (Girls) - BTEAM  
Mark Lacasse (n) ..... MVMS ..... Basketball - (Boys) - BTEAM  
Shawn Johnson ..... MVMS ..... Basketball – Winter (Boys)  
Tiffany McCarty ..... MVMS ..... Softball

*Reta Chaffee motioned to accept the co-curricular sports approvals as presented, seconded by Heather Trzepacz. Vote: 6-0-0 – All in Favor – Motion Passed*

**Teacher Resignations:**

Samuel Kulvete..... GHS ..... World Language  
Michael Malloy..... GHS ..... Social Studies

*Reta Chaffee motioned to accept the teacher resignation, seconded by Heather Trzepacz. Vote: 6-0-0 – All in Favor – Motion Passed*

**Other:**

Coverage for GHS Special Education Facilitator – Will be discussed in non-public session pursuant to RSA 91-A:3II(a)

GHS English – Continuation at 50% for 2017-2018 school year

*Reta Chaffee motioned to accept the extension of the arrangement of the GHS English Teacher for the 2017-2018 school year, seconded by Dan Cloutier. Vote: 6-0-0 – All in Favor – Motion Passed*

**OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING:** none

**NON-PUBLIC SESSION RSA 91-A:3II(a)***The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee*

*affected (1) has a right to a meeting and 2) requests that the meeting be open, in which case the request shall be granted.*

***Dan Cloutier motioned to enter Non-Public Session pursuant to RSA 91-A:3II(a) at 8:20pm, seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 6-0-0 – All in Favor – Motion Passed.***

***Dan Cloutier motioned to leave non-public session pursuant to RSA 91-A:3II(a) at 8:48pm, seconded by Heather Trzepacz. The Chair took an individual voice poll. Vote: 6-0-0 – All in Favor – Motion Passed.***

***Dan Cloutier motioned to seal the meeting minutes pursuant to the laws governing personnel issues, seconded by Steven Dutton. Vote: 6-0-0 – All in Favor – Motion Passed.***

***Dan Cloutier motioned to adjourn the meeting at 8:50pm, seconded by Jenelle O'Brien. Vote: 6-0-0 – All in Favor – Motion Passed***

Respectfully submitted by:

Denise F. Morin  
Recording Secretary